

# Things I will be watching for at the OV's:

Honored Queen please do not lean on the podium. Hands at your side.

Introduction cards should be done by the Junior Princess and the Deputy as soon as possible.

We sit with our feet on the floor, hands in our laps and don't play with our cords.

Remember to speak up. Speak slowly and clearly. Have confidence in what you are saying and in yourself!! Always strive to be word perfect. If you need help, please look at the Director of Epochs.

Remember to take nail polish off and only 1 piece of jewelry

**Roll Call** – you should answer **Present** not here, ya or any other word. You can say something different if you are having themed meeting. Example – Favorite candy bar night you could say your favorite candy bar.

**Attitude of prayer** – head bowed, eyes closed and hands in supplication (thumbs on cords)

**Opening, escorts, introductions and honors** – Honored Queen, please do not say “will the Honored Queens in the room please rise and step to the sidelines”. It should be “The Honored Queens will please rise and step to the sidelines”.

**Any Daughter or adult** - Stand, Nod, Honored Queen. Wait to be recognized, do not just start speaking.

**All Adults** - If you leave during the Bethel Meeting you must knock to come back in. Wait for the Inner Guard (or whom ever) to answer the alarm and report to the Honored Queen that a Member or Visitor seeks admittance. The Honored Queen must admit you.

**Chaplain** – Please be reverent while attending at the altar. It's not a race.

Angle toward the dove, go ½ way between altar and east - reverently. Chaplain opens the bible slowly and reverently and sets the Bible on the Altar. Steps ½ way back then turns toward chair. Make sure you turn correctly (right - never turn your back on the altar).

Angle toward the dove, go ½ way between altar and east - reverently. Chaplain closes the bible on the word “closed” and sets the Bible on the Altar on the “AMEN”. Steps ½ way back then turns toward chair. Make sure you turn correctly (right - never turn your back on the altar).

**Custodians** – you pick up your “emblem” when you stand up after the Guide addresses the Jr/Sr Princesses. Stand facing west holding the emblem close to you. Only extend the emblem and face the candidates when the Jr/Sr. Princess says “the emblem” after she is done with that part you may hold it close again. You and the Princesses sit together. After the princess has addressed the HQ, put your emblem down and sit. She should follow you.

**Princesses** – your signs are given during your initiation lecture but are given after the words during “Crossfire”. Please remember to watch the custodians to sit. They will just sit, you should watch them.

**Guide and Marshal** - Stay together - watch each other (the Marshal should really follow the Guide). You should mirror each other.

In the closing line you should meet in the back, wait for everyone to arrive and nod to each other then turn and face the east. You then come out two by two after the Honored Queen and Princesses.

*Honored Queen's Agenda*  
*Official Visit of the GG and AGG*

Opening Ceremony

1. Entrance of Custodians, BG, ABG, Bethel Choir and Officers
2. Escort of the National Emblem
3. Escort of the Bethel Flag
4. Pledge of Secrecy for Adults
5. Purging Ceremony
6. Stations and Duties of Officers
7. Escort, Introductions and Honors

Order of Business

8. Reading of the Special Dispensation – (Only need to read one with all Bethel Involved)
9. Roll Call of Officers, Bethel Choir, and Bethel Guardian Council
10. Reading of Minutes—**POSTPONED UNTIL NEXT REGULAR MEETING**
11. Treasurer's Report – **TREASURER, YOU WILL FILE YOUR REPORT**
12. Report of Ballot on Petitions (only announce if doing Initiation Ceremony)
13. Ceremony of Initiation (or Special Ceremony)
14. Communications
15. Petitions for Membership
16. Reports
17. Unfinished Business
18. New Business
19. Receipts
20. Bills
21. Librarian's Report(s)
22. Mothers', Fathers' and Guardians' Prayer and Song

Good of the Bethel

1. Introduction of the parents of new members - (**Only if you did initiation**)
- ~~2. Installation of Bethel Officers—if there are any to install.~~
- ~~3. Installation of Bethel Guardian Council~~
4. Proficiency Test
5. Presentations (please note that we will not open gifts while in the east, we will open them in the dining room)
  - a. Grand Guardian, Stephanie Haywood and Associate Grand Guardian, Joe Scanland
  - b. Grand Bethel Honored Queen, Brittany Winebar
  - c. Miss Indiana Carolyn Winebar, Jr. Miss Indiana, Madison McKendry  
Miss Congeniality Mahaley Orme and Jr. Miss Congeniality, Markanda Baugh
6. Remarks
  - a. **Grand Guardian**
  - b. **Associate Grand Guardian**
  - c. **Grand Bethel Honored Queen**
  - d. **Miss Indiana Job's Daughter**
  - e. **Bethel Guardian**
  - f. **Associate Bethel Guardian**
  - g. **Worshipful Master (if he is there)**
  - h. **Close with your own remarks. (do not ask if there are other remarks)**
7. Coin March (if this is going to a certain fund, please tell where.)

Closing Ceremony